



CV Europass. Vocabulari català / anglès

Fonts: CEDEFOP, Euridyce, Europass

Català	Anglès
Batxillerat	Upper secondary education - general branch
Centre educatiu d'FP	Vocational School
CFGM	Intermediate vocational training (upper secondary education)
CFGS	2 opcions: Higher vocational training (higher education) o Advanced vocational training (higher education)
Cicle formatiu	Vocational programme
Conselleria d'Educació i Universitat	Department of Education of the Balearic Islands
Direcció General d'FP i Formació del Professorat	Directorate General for VET and teacher training
Educació Infantil	Pre-primary education
Educació Primària	Primary education
ESO	Compulsory secondary education
Família professional	Professional branch
FCT	On-the-job training period
FP	VET
Formació Professional	Vocational Education and Training
FPB	Basic vocational training
FP Dual	Dual VET
FP presencial	School-based VET
Llei educativa	Education Act
MECD	Ministry of Education of Spain
Pràctiques d'empresa	Internship
Títol d'FP	Qualification / Diploma
Tutor FCT	On-the-job tutor in the school



CV Europass. Personal information

The screenshot shows the 'PERSONAL INFORMATION' section of the Europass Curriculum Vitae form. It includes a placeholder for a photo, a heading 'Replace with First name(s) Surname(s)', and a list of optional fields: address, telephone number, mobile number, e-mail address, personal website(s), and IM service. At the bottom, there are fields for sex, date of birth, and nationality.

europass Curriculum Vitae Replace with First name(s) Surname(s)

PERSONAL INFORMATION Replace with First name(s) Surname(s)
[All CV headings are optional. Remove any empty headings.]

- Replace with house number, street name, city, postcode, country
- Replace with telephone number Replace with mobile number
- State e-mail address
- State personal website(s)
- Replace with type of IM service Replace with messaging account(s)

Sex Enter sex | Date of birth dd/mm/yyyy | Nationality Enter nationality/-ies

- Obligatori emplenar **TOTS** els apartats, excepte:
 - “Personal website”
 - “IM service”
- Foto: obligatòria.
 - Vigilar aspecte personal
 - Vigilar qualitat de la foto (no selfie!)
- Email:
 - vigilar l’adreça. Si és ofensiva, l’estudiant s’ha de fer una nova.



CV Europass. Job applied & work experience

JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR
PERSONAL STATEMENT

Replace with job applied for / position / preferred job / studies applied for / personal statement (delete non relevant headings in left column)

WORK EXPERIENCE

Replace with dates (from - to)

[Add separate entries for each experience. Start from the most recent.]

Replace with occupation or position held

Replace with employer's name and locality (if relevant, full address and website)

▪ Replace with main activities and responsibilities

Business or sector Replace with type of business or sector

- Work experience
 - Indiqueu qualsevol experiència laboral, especialment si està relacionada amb el cicle formatiu



CV Europass. Education and Training

EDUCATION AND TRAINING

[Add separate entries for each course. Start from the most recent.]

Replace with dates (from - to)

Replace with qualification awarded

Replace with EQF
(or other) level if
relevant

Replace with education or training organisation's name and locality (if relevant, country)

▪ Replace with a list of principal subjects covered or skills acquired

- Utilitzeu el glossari català / anglès
 - Els socis europeus no entenen què és ESO, Batxillerat, CFGM, CEIP, IES, CIFP... Traduiu!:
- Utilitzeu el Suplement Europass per cercar:
 - vocabulari específic del cicle
 - nom del cicle i els mòduls
 - Nom de les possibles ocupacions

(<http://todofp.es/todofp/orientacion-profesional/itinerarios-formativos-profesionales/movilidad/que-es-el-suplemento-europass.html>)



CV Europass. Languages

PERSONAL SKILLS ■

[Remove any headings left empty.]

Mother tongue(s) Replace with mother tongue(s)

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Replace with language	Enter level	Enter level	Enter level	Enter level	Enter level
Replace with name of language certificate. Enter level if known.					
Replace with language	Enter level	Enter level	Enter level	Enter level	Enter level
Replace with name of language certificate. Enter level if known.					

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

- El centre, **MAI L'ALUMNE**, ha de determinar el nivell d'idioma.
- És importantíssim que:
 - sigui realista
 - que coincideixi amb la informació indicada a 2.a.2.